



**Te Arotake i te Anamata
mō Ngā Kaunihera**
Review into the Future for
Local Government

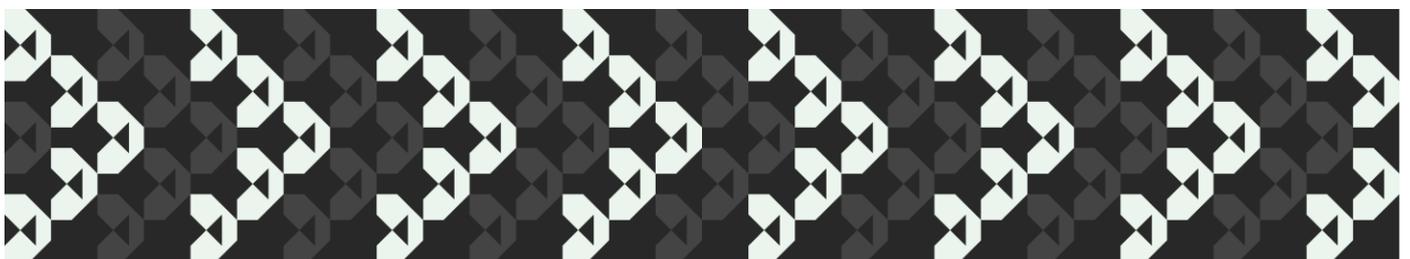
How to make a submission:

The Review into the Future for Local Government welcomes submissions on the [draft report](#), *He mata whāriki, he matawhāni*, until 28 February 2023. The Review is accepting formal submissions through an online submission portal. Submitters can provide feedback on any or all of the recommendations, answer any of the questions asked and provide general feedback on the draft report. Submissions will be considered towards the final report, which is due in June 2023.

These instructions outline how to use the submissions portal to make a submission to the Review into the Future for Local Government:

	<p>1. Visit the URL www.submissions.futureforlocalgovernment.govt.nz</p>
	<p>2. Select “Submissions to the Review into the Future for Local Government”.</p>

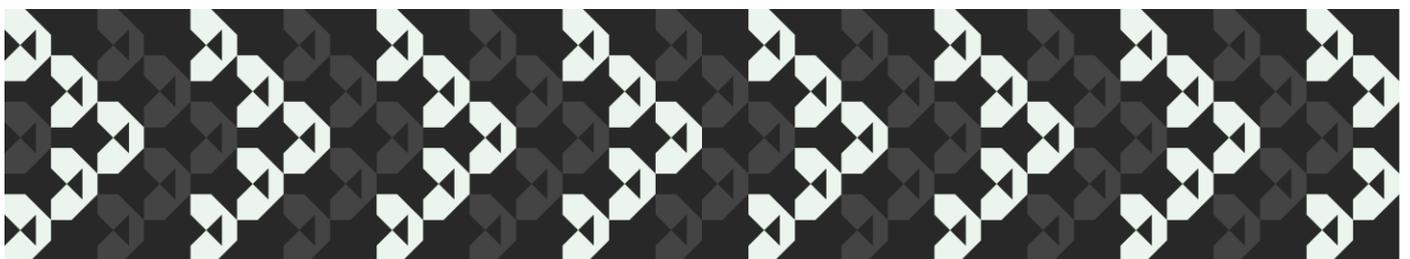
<p>Draft report</p> <p>The Review published the draft report on 28 October 2022.</p> <p>The draft report is available on the Review website:</p> <ul style="list-style-type: none"> • Draft report • Executive summary • Supporting documents <p>You'll also find supplementary information throughout the submission portal.</p> <p>Want to hear more</p> <p>The Panel will be hosting a series of webinars for the general public on the draft report. For more information visit the Review's event page here.</p>	<p>3. Read the information on the overview page.</p> <p>You can access an online copy of the draft report, executive summary and supporting documents from the overview page. It may be useful to have these with you whilst you write your submission.</p>						
<div style="border: 2px solid orange; padding: 10px;"> <p>Have your say</p> <p>Make a submission ></p> </div>	<p>4. Once you're ready select "Make a submission."</p>						
<p>Contents</p> <p>It's easy for you to have your say.</p> <p>You can provide feedback on one or more of the chapters in the draft report. If needed, you can save your responses at any point throughout your submission and come back to complete it at a later time (until 28 February 2023).</p> <table border="1" data-bbox="228 936 708 1106"> <thead> <tr> <th>Page</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>About you (Required)</td> <td>0 of 4 questions answered</td> </tr> <tr> <td>Chapter 2: Revitalising citizen-led democracy</td> <td>0 of 7 questions answered</td> </tr> </tbody> </table>	Page	Response	About you (Required)	0 of 4 questions answered	Chapter 2: Revitalising citizen-led democracy	0 of 7 questions answered	<p>5. You are now on the contents page which you can use to navigate between the chapters. You can also track how many questions you've answered in the response section.</p> <p>It is required that you complete two questions in "About you". Select "About you" to begin.</p>
Page	Response						
About you (Required)	0 of 4 questions answered						
Chapter 2: Revitalising citizen-led democracy	0 of 7 questions answered						
<p>Are you responding as an individual or on behalf of an organisation?</p> <p>(Required)</p> <p><input type="radio"/> As an individual</p> <p><input type="radio"/> On behalf of an organisation*</p> <p>Your name or organisation name (Required)</p> <input type="text"/> <p>*I acknowledge that by selecting this option I have authority to submit on behalf of the organisation named above.</p> <p>If you are responding as an individual, you have the option to provide us with responses to the following questions. If you are responding on behalf of an organisation, please select continue.</p>	<p>6. Select the appropriate check box to identify whether you are responding as an individual or on behalf of an organisation.</p> <p>You must enter your name or the name of the organisation you are submitting on behalf of.</p> <p>An answer to these questions is required to make a submission.</p>						



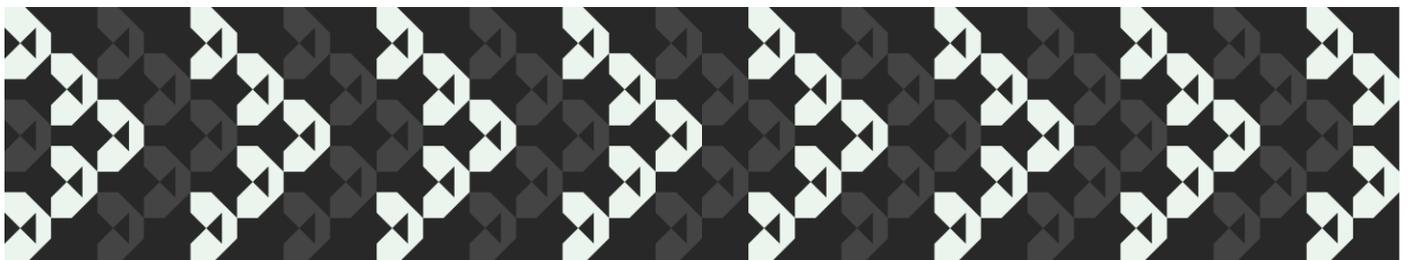
<p>What is your age?</p> <p>-- Please Select --</p> <p>Please select your ethnicity from the following list. Select any that apply.</p> <ul style="list-style-type: none"> <input type="checkbox"/> NZ European / Pākehā <input type="checkbox"/> Other European <input type="checkbox"/> Māori <input type="checkbox"/> Pacific peoples <input type="checkbox"/> Asian <input type="checkbox"/> Middle Eastern / Latin American / African <input type="checkbox"/> Other Ethnicity <input type="checkbox"/> Prefer not to say <p>Other ethnicity - Please specify:</p> <input type="text"/> <p>Where do you currently reside?</p> <p>-- Please Select --</p> <p>Save and come back later... Continue ></p>	<p>7. If you are responding as an individual, you have the option to enter your demographic information (age, ethnicity, and residence). To select an age bracket or residence select the dropdown arrow and select the option that applies.</p> <p>To select ethnicity, select the checkbox for any ethnicity that applies or type your ethnicity in the “other” text box.</p> <p>If you are responding on behalf of an organisation skip these questions.</p> <p>Once finished on this page select “Continue”.</p>						
<table border="1"> <thead> <tr> <th>Page</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>About you (Required)</td> <td>1 of 4 questions answered</td> </tr> <tr> <td>Chapter 2: Revitalising citizen-led democracy</td> <td>0 of 7 questions answered</td> </tr> </tbody> </table>	Page	Response	About you (Required)	1 of 4 questions answered	Chapter 2: Revitalising citizen-led democracy	0 of 7 questions answered	<p>8. You now have the option to respond to any chapters, including any of the recommendations or questions in the draft report.</p> <p>The platform is structured and numbered to mirror the report so follow the report if you are looking to respond to something specifically. For example, select “Chapter 2: Revitalising citizen-lead democracy”.</p>
Page	Response						
About you (Required)	1 of 4 questions answered						
Chapter 2: Revitalising citizen-led democracy	0 of 7 questions answered						
<p>Chapter 2: Revitalising citizen-led democracy</p> <p>Local government is responsible for facilitating democracy – ensuring that it reflects our increasing diversity, embodies Tiriti-based partnerships, and seeks out innovative ways of ensuring the voices of the whole community are heard and reflected in local decision-making. Internationally, citizens’ participation in local government decision-making has evolved considerably and there are opportunities to improve and update our practices.</p> <p>We see the opportunity for local government to utilise innovative <u>participatory and deliberative methods</u> to advance meaningful opportunities for community-led decision-making. While all of these mechanisms and initiatives are important, building capability and capacity is vital for councils to facilitate citizen-led democracy. Both central and local government need to invest in building the skills and experience to make this a ‘business as usual’ way of working.</p> <p>Being well informed and connected to decisions that impact us, our whānau and the</p>	<p>9. Each chapter begins with an introduction explaining the content of that section of the draft report.</p> <p>Hover your cursor over any underlined text for a pop-up definition.</p>						



<p>We seek your feedback on Recommendation 1</p> <p>That local government adopts greater use of deliberative and participatory democracy in local decision-making.</p> <p>▶ More information</p> <p>How do you feel about this recommendation?</p> <p>-- Please Select --</p> <p>Do you have any comments?</p> <input type="text"/>	<p>10. Each recommendation made in the draft report is included in the submission portal.</p> <p>You can select “More information” to expand the section and show an explanation of the recommendation.</p> <p>Select the dropdown arrow to select whether you strongly agree, agree, disagree, strongly disagree or are not sure about the recommendation.</p> <p>You can type any comments you have in the free text box.</p>
<p>Question: What might we do more of to increase community understanding about the role of local government, and therefore lead to greater civic participation?</p> <p>▶ More information</p> <p>Type your comments below.</p> <input type="text"/>	<p>11. Each question asked in the draft report is included in the submission portal.</p> <p>You can select “More information” to expand the section and show an explanation of the question.</p> <p>You can type any comments you have in the free text box.</p>
<p>Do you have any further feedback on Chapter 2: Revitalizing citizen-led democracy?</p> <input type="text"/> <p>Save and come back later... Continue ></p>	<p>12. At the end of each chapter you can provide any further feedback on the chapter.</p> <p>Type any comments you have in the free text box.</p>



<p>Final comments and supporting documents 0 of 1 questions answered</p> <p>If you have any final comments about what we have outlined in our draft report, please share these:</p> <p>Type your comments below.</p> <div style="border: 1px solid #ccc; height: 60px; width: 100%;"></div> <p>If you have a file you would like to share with the Panel you can upload a supporting document here (we only accept PDF or DOCX file types):</p> <p>Please make sure your file is under 10MB</p> <p><input type="button" value="Choose file"/> No file chosen</p>	<p>13. Once you've responded to any recommendations or answered any questions within the draft report chapters. You can select "Final comments and supporting documents" from the contents page.</p> <p>You can type any final comments you haven't covered elsewhere in the free text box.</p> <p>If you would like to share any supporting documents with your submission, you can select "Choose file" and upload the file from your device. Please ensure any files are PDF or DOCX file type and are under 10MB.</p>
<p>Final comments and supporting documents 0 of 1 questions answered</p> <p>Consent to publish your submission (Required) 2 of 2 questions answered</p> <p><input type="button" value="Save and come back later..."/> <input type="button" value="Finish >"/></p>	<p>14. Once you've finished providing feedback you are required to complete two questions in "Consent to publish your submission".</p> <p>Select "Consent to publish your submission" from the contents page.</p>



Consent to publish your submission

All or part of any written submission the Review into the Future for Local Government received electronically or in printed form, including your name, may be published on this website following the close of the submissions period. Unless you indicate otherwise, the Review will consider that you have consented to website posting of both your submission and your name.

Submissions may also be released to the public under the Official Information Act 1982 following requests to the Review into the Future for Local Government. Please advise if you object to the release of any information contained in your submission and, in particular, which part(s) you consider should be withheld, together with the reason(s) for withholding the information.

Any personal information you supply to the Review when making a submission will only be used by the Review in relation to this consultation process. You have the right to request access to or to correct any personal information you supply to the Review. "Personal information" means any information about an identifiable individual and includes your name and contact details.

All submissions to the Review into the Future for Local Government will be moderated before they can be published online. See our transparency and moderation statement [here](#).

Do you consent to your submission being published on this website?

(Required)

- Yes
- Yes, but I don't want my name to be published with my submission
- No

By ticking this box, I understand that my submission will be moderated by the Review into the Future for Local Government and information that does not meet the moderation requirements will be redacted.

I understand. (Required)

Save and come back later...

Continue >

15. Read the consent to publish page. If you require further information, you can find our transparency and moderation statement at the following URL:

www.submissions.futureforlocalgovernment.govt.nz/privacy_policy/

Select the check box to confirm your consent to publish your submission on this website. You can select either:

- Yes
- Yes, but I don't want my name to be published with my submission
- No

Select "I understand" to confirm that you understand that your submission will be moderated by the Review into the Future for Local Government. Information that does not meet the moderation requirements will be redacted.

You are required to answer these questions to make a submission.

Once finished on this page select "Continue".

[Final comments and supporting documents](#)

0 of 1 questions answered

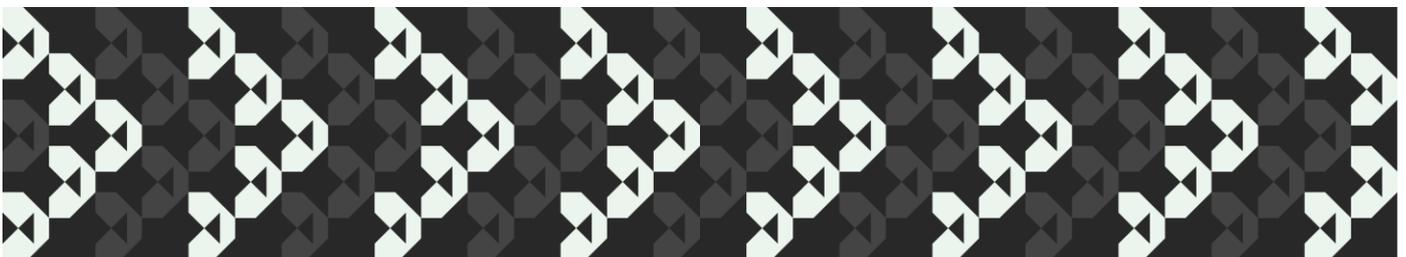
[Consent to publish your submission](#) (Required)

2 of 2 questions answered

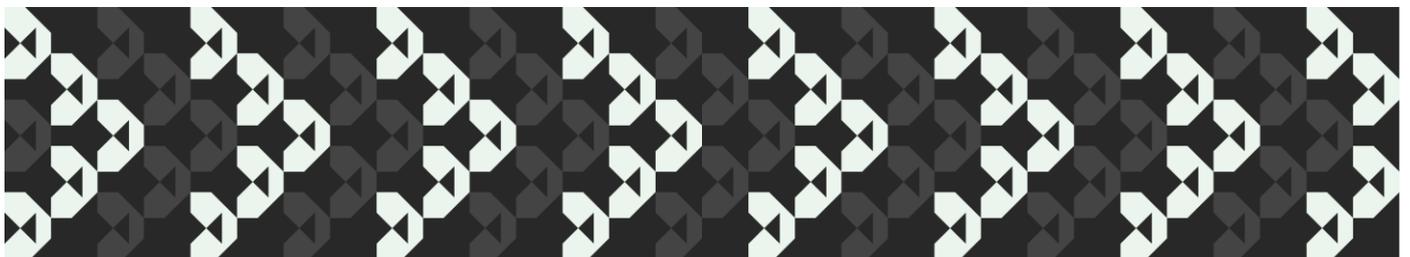
Save and come back later...

Finish >

16. Once you've finished providing feedback, along with the required fields, select finish at the bottom of the contents page.

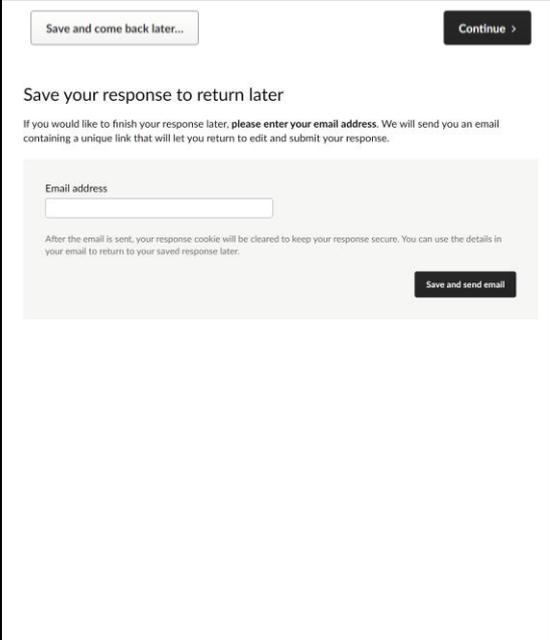
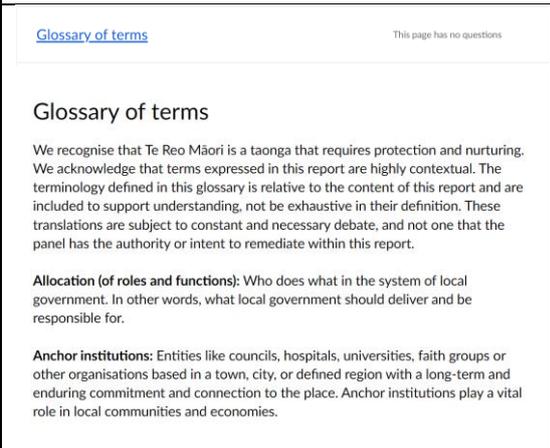


<p>Almost done...</p> <p>You are about to submit your response. By clicking 'Submit Response' you give us permission to analyse and include your response in our results. After you click Submit, you will no longer be able to go back and change any of your answers.</p> <p>If you provide an email address you will be sent a receipt and a link to a PDF copy of your response.</p> <p>Email address <input type="text"/></p> <p>< Back Submit Response</p>	<p>17. If you would like to receive a receipt of your submission and a link to a PDF copy, enter your email address in the free text box.</p> <p>Once you are complete select "Submit Response".</p>
<p>Your response has been submitted</p> <p>Your response ID is ANON-BHNW-*****. Please have this ID available if you need to contact us about your resp</p> <p>We appreciate you taking the time to make a submission, however we will not be able to respond to individual submissions or hold hearings to discuss submissions. Please accept this message as acknowledgement that your submission has been received.</p> <p>Should you need to contact us about your submission please email futureforig@dia.govt.nz and quote your response ID above.</p> <p>Thank you for your response.</p> <p>Return home</p>	<p>18. Your response has been submitted and received by the Review.</p> <p>You are provided with a response ID should you need to contact the Review about your response.</p>
<p>Response received - Response ID: ANON-</p> <p>Thank you for your response.</p> <p>Your response ID is ANON-*****. Please have this ID available if you need to contact us about your response. If you would like to download a PDF copy of your responses, please click the link below, or copy and paste it into your browser's address bar.</p> <p>LINK</p> <p>This link is unique to you. Please save this email and do not forward it on to anyone else, as it provides access to view all the answers you have submitted.</p>	<p>19. If you entered your email address (step 17) you will receive a confirmation of your submission.</p> <p>The confirmation email will include a response ID should you need to contact the Review about your response.</p> <p>It will also include a link to a PDF copy of your submission for your records.</p>



Helpful tips

A few extra tips that might be useful when you are making a submission:

 <p>Save and come back later... Continue ></p> <p>Save your response to return later</p> <p>If you would like to finish your response later, please enter your email address. We will send you an email containing a unique link that will let you return to edit and submit your response.</p> <p>Email address</p> <p>After the email is sent, your response cookie will be cleared to keep your response secure. You can use the details in your email to return to your saved response later.</p> <p>Save and send email</p>	<p>If at any time you would like to save your response and return to complete it later, select “Save and come back later...” at the bottom left of any screen.</p> <p>Enter your email address in the free text box and a link will be emailed to you. You can click the link at any time to return to your submission.</p> <p>Submissions close on 28 February 2023 so you must return and complete your submission before then.</p>
 <p>Glossary of terms This page has no questions</p> <h3>Glossary of terms</h3> <p>We recognise that Te Reo Māori is a taonga that requires protection and nurturing. We acknowledge that terms expressed in this report are highly contextual. The terminology defined in this glossary is relative to the content of this report and are included to support understanding, not be exhaustive in their definition. These translations are subject to constant and necessary debate, and not one that the panel has the authority or intent to remediate within this report.</p> <p>Allocation (of roles and functions): Who does what in the system of local government. In other words, what local government should deliver and be responsible for.</p> <p>Anchor institutions: Entities like councils, hospitals, universities, faith groups or other organisations based in a town, city, or defined region with a long-term and enduring commitment and connection to the place. Anchor institutions play a vital role in local communities and economies.</p>	<p>A glossary of terms is included on the site. It lists some of the terms used in the report and provides a definition. Select “Glossary of terms” on the contents page. The glossary of terms can also be found on page 243 - 249 of the draft report.</p>

